



Animal &  
Plant Health  
Agency

## APHA Briefing Note 05/22

### Export Health Certificates with individual serial number beginning with 21 (21/2/XXXXXX)

Date issued: 11<sup>th</sup> February 2022

#### Purpose

1. To inform Certifying Officers (Official Veterinarians (OVs) and Environmental Health Officers (EHOs) located in England, Scotland and Wales that Export Health Certificates (EHCs) with a serial number beginning with 21 (21/2/xxxxxx) should not be certified after 11<sup>th</sup> February 2022.
2. Where an EHC is still required, a new certificate prefixed with 22 should be used.

#### Background

3. EHCs are generated with a unique serial number (eg 21/2/xxxxxx) beginning with the year.
4. EHCs can be issued weeks before the export date.
5. Every year Export health certificates issued in advance with the unique serial number commencing with the number from the previous year are cancelled.
6. We are now well into 2022 therefore EHCs with a serial number beginning with 21 should no longer be certified after 11<sup>th</sup> February.

#### Certificates unused

7. Where an EHC is still required, exporters should submit a new EHC application for an EHC with 22 serial number.
8. Certifiers should cancel the 21 unused EHC.
  - For EHCs generated on EHC Online, the certifier should do this by selecting cancel at the Decision and Confirmation stage.

- For EHCs generated outwith EHC Online, exporters or certifiers should confirm to Centre for International Trade – Carlisle the serial numbers of those EHCs being cancelled, email [certifiedcopies@apha.gov.uk](mailto:certifiedcopies@apha.gov.uk)

## Certificates certified

9. Where an EHC has been generated on EHC Online, certifiers must ensure that the certifier decision is updated and completed as soon as possible after certification. Where there are 21 serial numbered EHCs that have been certified, certifiers must ensure the decision has been recorded on EHC Online. If this has not previously been completed, certifiers should update asap.
10. Where an EHC is generated manually, outwith EHC Online, certifiers must ensure the appropriate action is taken following certification, eg return of certified copy

## Further Information

- Any queries relating to this briefing note should be sent to: [exports@apha.gov.uk](mailto:exports@apha.gov.uk)
- Extensive Guidance; Certifiers using the EHC Online Service [Export Health Certificates Online \(defra.gov.uk\)](#)
- Certifiers Post-Certifying Procedures [OV Instructions \(defra.gov.uk\)](#)

**Issued:** 11<sup>th</sup> February 2022