



Animal &
Plant Health
Agency

APHA Briefing Note 04/22

Movement Assistance Scheme - Submit Export Health Certificate invoices by end of January 2022 for work done before November 2021

Date issued: 24 January 2022

Purpose

To remind Official Veterinarians (OVs) and other certifiers issuing Export Health Certificates (EHCs) through the [Movement Assistance Scheme \(MAS\)](#) that they must submit invoices for work done before 1 November 2021 by 31 January 2022.

Background

A business moving live animals or products of animal origin (POAO) from Great Britain to Northern Ireland does not need to pay the full amount for EHCs issued as part of MAS. Instead, Official Veterinarians (OVs) can claim up to £150 (excluding VAT) for each non-equine EHC, and up to £500 (excluding VAT) for each equine EHC, from the Government (which includes time spent on travel, based on current charge out rates). To help ensure EHC reimbursements are not unduly delayed, and to improve scheme turnaround times, a payment rule was introduced on 1 November 2021 limiting the time between EHC certification and invoicing to 90 days. However, for work completed before 1 November 2021, certifiers were given until 31 January 2022 to submit the invoice. This recognised that:

- (1) When the new rule was introduced on 1 November, 90 days may have already been exceeded for some certifications.
- (2) Certifiers may have needed more time to submit invoices if the 90-day cut-off date was approaching.

Action

- (1) Submit invoices for work done before 1 November 2021 as soon as possible, or by 31 January 2022
- (2) Please submit invoices for work completed on or after 1 November 2021 within 90 days.

When invoicing, include all EHC checks being claimed for on one invoice and submit it, in pdf file format, to ServiceDeliveryVetandExportInvoices@apha.gov.uk.

Invoices that are correctly submitted and include the information required will normally be paid within 30 days of receipt.

Useful resources

Full details of how to claim EHC reimbursements, including how to invoice correctly, updated terms and conditions and sample invoices, are included on the [APHA Vet Gateway website](#).