

Application for Authorisation of Local Authority Officers in Great Britain to Certify Exports to the EU

A Local Authority (LA) officer in GB must be authorised by the Animal and Plant Health Agency (APHA) before they can certify Products of Animal Origin (POAO)¹ to be exported to the EU. Authorisation² will be granted to individuals whose details are correctly provided on this form when signed by a Lead Food Officer who confirms that they meet the requirements according to the Policy for Authorisation of Food Competent Certifying Officers (FCCO).

Section 1: Persons to be added to the register of authorised FCCOs (please note that all fields in the table below are mandatory)

Please state the details of the LA officer(s) requiring authorisation in the table below (note that Lead Food Officers also require authorisation and should be included). All persons **must** be authorised officers according to the relevant³ Food Law Code of Practice and **must** have read the Guidance for Exports to Third Countries⁴:

| Title | First Name and Initials | Surname | Individual's Email Address for Official Correspondence | Food Competent according to the FLCoP (Yes/No) | Guidance for Exports to Third Countries document read? (Yes/No) |
|-------|-------------------------|---------|--|--|---|
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Section 2: Persons to be removed from the register of authorised FCCOs (please note all fields in the table below are mandatory)

| Title | First Name and Initials | Surname | Email Address for Official Correspondence | Reason |
|-------|-------------------------|---------|---|--------|
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This table may be expanded to add additional rows.

Section 3: Details of Local or Unitary Authority (please note all fields below are mandatory)

¹ An FCCO can certify exports where permitted by the EU and where the FCCO is competent to do so.

² Authorised Certifying Officers act on behalf of Central Competent Authorities (i.e. the Secretary of State for Defra and the Devolved Administration Ministers as appropriate), as a Certifying Officer for Official Export Health Certification of Products of Animal Origin.

³ As determined by the country in which you are authorised.

⁴ The guidance is available at: <https://fsa.riams.org/resource/files/548> or in Scotland as provided by email from the FSS.

Name of Local or Unitary Authority:

Department:

Postal Address of Local or Unitary Authority:
Postcode

Contact Telephone Number:

Name of Lead Food Officer in BLOCK LETTERS:

Lead Food Officer Email:

Lead Food Officer Signature:

Date:

Declaration by Lead Food Officer:

By signing and submitting this form I confirm that I am a Lead Food Officer or authorised to act as Lead Food Officer and that the person(s) listed above for designation are employed or contracted by this Local Authority and comply with the requirements according to the Policy for Authorisation as a FCCO. I confirm that they have read and understood the Export Guidance as made available by the Food Standards Agency, Food Standards Scotland and members of the UK Exports Working Group and as revised from time to time.

Signatures completed electronically (e.g. typed in) will be accepted provided the form is submitted from the Lead Food Officer's Local Authority individual email address.

Please **email** the completed form to CSCOneHealthOVTeam@apha.gov.uk with the **subject header of the email** as follows: 'ET180 submitted for (*Insert Name of Local or Unitary Authority*)'.

DATA PROTECTION

For information on how we handle personal data please go to www.gov.uk and search Animal and Plant Health Agency Personal Information Charter.

APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.