



Department
for Environment
Food & Rural Affairs

IMPORTS AND EU POLICY TEAM

OVS NOTE 2020/04

20 February 2020

MAXIMUM NUMBER OF CONSIGNMENTS TO BE CHECKED BY AN OVS

Purpose

1. To request all BCPs to complete the annex attached with up to date information on the weekly number of consignments checked by an OVS.

Background

2. OVS Note [2018/13](#) issued on 15 August 2018 requested data from all BCPs on the maximum number of consignments checked by an OVS for the review of the relevant guidance. Defra issued a follow up note on 31 October 2018 ([2018/17](#)), in which BCPs were advised that the maximum number of consignments a full time (40hr/wk) OVS should check in one year is **2,800**.
3. To ensure that this guidance reflects current processes, Defra requests more up to date data from **all BCPs**. Once Defra has received all returns, a review of the guidance will be carried out.

Actions for OVSs

4. All BCPs must treat this request as a priority and complete the annex attached for the year 2018 - 2019.



Animal &
Plant Health
Agency



5. The completed annex must be returned to the Imports and EU Trade Policy Team ImportsTradeinAnimalsandProducts@defra.gov.uk within three weeks from the date of publication of this OVS note.

Contact point for enquiries

Tel: 03000 200 301

Email: imports@apha.gov.uk

Imports and EU Trade Policy Team

Annex

MAXIMUM NUMBER OF CONSIGNMENTS

Name of BCP:

	Average time (minutes) per consignment/check
Manifest checks	
Documentary checks	
ID checks	
Physical checks	
Microbiological sample	
Chemical contaminant sample	
Rejected consignments	

Average number of CVEDs OVS processes/signs off per week	
Average number of consignments signed off and released per week	

Any other information including time spent responding to enquiries/giving general advice etc. (please specify if/where possible):

Please return to: ImportsTradeinAnimalsandProducts@defra.gov.uk