



**Animal &
Plant Health
Agency**

Animal and Plant Health Agency
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Centre for International Trade - Carlisle

OVS Note 2015/18

Date: 15 April 2015

BIP UPDATE TRAINING DAY: WEDNESDAY 17 JUNE 2015

Purpose

1. To advise BIPs of a training day for portal staff to be held at Nobel House, 17 Smith Square, London, SW1P 3JR, on Wednesday 17 June.

Background

2. There are two BIP Update training days per calendar year for all Official Veterinary Surgeons and Official Fish Inspectors responsible for carrying out Veterinary Checks at BIPs to enable BIP staff to fulfil the requirement to attend at least one update training day every 2 years.
3. The training day will start at 10:00 and will finish no later than 16:15. The agenda will include updates from Defra, the FSA, workshops on composite products and Animal By-products and a session on verification checks. There will be a dedicated session for Official Fish Inspectors in the afternoon.
4. No refreshments or lunch will be provided, but a canteen is available within the building as well as other establishments around Nobel House where refreshments and lunch can be obtained. You will be provided with a certificate of attendance and a copy of the certificate should be held at the BIP as part of your training records.

Action for Portal Staff

5. Please check your training records and nominate attendees for the training day. Nomination should be sent to the Centre for International Trade, Carlisle by completing the nomination form and returning it via the mailbox below by 30 May. You should note that all attendees will be required to complete and submit a worksheet prior to the training day. The worksheets will be sent out about two weeks before the training day and will have to be returned before the training day. A



**Department
for Environment
Food & Rural Affairs**



completed worksheet will be required before a certificate of attendance will be issued.

6. Contact point for enquiries: Vivien Malan/Michelle Allison (see below)

Contact point for enquiries

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